

**COMPUTER CLUB OF SUN CITY
BOARD MEETING
December 1, 2016**

President Bob Heath called the meeting to order at 9:00 a.m.

PRESENT: Bob Heath, Claudia Hinson Steve Snedden, Betty DeRentis, Jim Schulz, Charley Housler, Virginia Geile, Gene Stashick, and Rose Damron. Robbin Owen was absent.

VISITORS: Ed Damron and Donna Dempsey

MINUTES: (Rose Damron) It was moved, seconded, and carried unanimously to dispense with the reading of the November minutes, and to accept them as submitted.

PRESIDENT: (Bob Heath) This morning the 2017 Board voted for President, Vice President, Treasurer, and Secretary. The 2017 President appointed the Committee Chairs. Results are as follows:

BOARD OFFICERS

President	Robert E. Heath II
Vice President	Gene Stashick
Treasurer	Betty DeRentis
Secretary	Donna Dempsey

COMMITTEE CHAIRS

Education	Jim Schulz
Membership	Claudia Hinson
Monitor	Virginia Geile
Property	Charley Housler
Public Relations	Steve Snedden

In addition, Betty DeRentis appointed Donna Dempsey as Assistant Treasurer.

We have received a packet of information from RCSC regarding the training for 2017 Club Officers. Officers must attend one of the two training sessions at Sundial, either Thursday, January 19, at 1 p.m. or Tuesday, January 24, at 9 a.m. The President and Vice President will attend one break-out meeting; the Treasurer and Secretary will attend a different one.

The memo from Myrna DeBruyne, Member Services Coordinator, was distributed to Board Members. It also included information on important dates and forms for the coming year.

RCSC advised Bob that our General Membership Meeting in 2017 has been moved to the **Sundial West Hall** and the date changed to **1 p.m. on Friday, November 17**, due to scheduling conflicts. Also, our Appreciation Luncheon has been changed to **Thursday, November 16** in Fairway's Arizona Rooms 1 and 2 (previously scheduled for Thursday, November 9).

VICE PRESIDENT: (Gene Stashick) SIG attendance for November was 129, and Workshop attendance was 89. In 2017, the report will have separate sheets for SIGs and Workshops.

Bob Heath thanked Gene for pulling together the Appreciation Luncheon. Gene thanked Virginia Geile for all her help.

TREASURER: (Betty DeRentis) The November 2016 reports (unreconciled) were projected on the screen. We're \$1,175 under budget in Total Income; \$11,115 under budget in Total Expense. Total income for November was \$6,535; Total expense, \$2,899. Our Money Market account is at \$50,521; Checking, \$7,074; Savings, \$26; Total Cash on Hand, \$57,822. A list of Expenses by Vendor was included for clarification.

MEMBERSHIP: (Claudia Hinson) As of the end of November, we had 1,196 members. In attendance last month, were 1,244 club members (including those attending the General Membership Meeting) and 52 visitors (including 45 new members), with 23 days of activity. We processed 45 new members and 365 renewals.

For the months of December and January, we will have new member signup on Monday, Wednesday, and Friday with at least two people working to sign up new members.

	2017		2016		2015	
Unrenewed	831	69%	1,043	77%	1,085	73%
Renewed	365	31%	304	23%	415	27%
Total	1,196	100%	1,347	100%	1,500	100%

Claudia asked when the Badge Fee of \$1 was to be assessed. If a badge is lost, the fee is charged, even if it is a renewal. Badges are free to new members, those who move, or those who have damaged badges.

Claudia attended a RCSC meeting and learned the Visitor Center is closed for a few months. Roadwork at 99th and Union Hills was delayed because Cox and Century Link cables needed to be lowered. Contrary to previous information, the newly purchased building on Grand has not been assigned yet.

PROPERTY: (Charley Housler) No activities to report this month for A Room, B Room, C Room, D Room, E Room, and Teachers' Room.

Other Projects

The HP-19 computers were successfully sold as scheduled.

The project to update the current Dataserver located in the closet in the C Room is nearing completion. The server is running Teamviewer, which has replaced the old Remote Desktop software GoToMyPC. Please do NOT update Teamviewer. Log off in lower right corner (right-click and log off). After a number of questions were asked about the correct way to log off, Bob Heath decided we should have a training session for using this software.

EDUCATION: (Jim Schulz) Jim needs additional teachers. He has been relying on teachers for C-101, File Explorer, and Operating System. Libre Writer, Excel I, and Excel II have been offered. Pam

Raisanen would like to offer a Workshop on Facebook in January. After the first of the year, Jim could teach Graphics in Word and Powerpoint.

Jim was asked about teaching Quicken. Quicken is expensive, with annual updates of the program. Also, it keeps trying to update, which is confusing in a class. Jim will check with Doris to see if she has her notes or if they are on the Club computer.

Jim met Don Evander, president of the Camera Guild. He would like to discuss how our two clubs could cooperate. They have a huge printer and a scanner with more features than ours. Don will meet with some of our Board later this morning.

MONITORS: (Virginia Geile) December is full and she is starting on January. Virginia needs to talk to her new regular monitors. Her sub-caller, Lori Daly, is very good. Gail Sollee is not available because of health issues.

PUBLIC RELATIONS: (Steve Snedden) The article that is to appear in the January issue of the Sun Views magazine is ready to be submitted. If anyone has any last minute additions to the December calendar, please email them to Steve (publicrelations@firstsuncity.com) in the next few days.

Mass Email Report

In November, we sent 14 emails. One was sent yesterday, too late for results. Thanks to Betty; she writes her own mass emails. Since we now have two free accounts with Bench mark, the number of emails sent varies. Here are the results for the month:

Topic	Date	Sent	Opened		Bounced	
Microsoft Windows SIG	Nov 25	1,030	228	36%	27	
Android Beginners SIG	Nov 19	1,010	306	36%	3	
General Meeting	Nov 17	1,011	367	36%	5	
Backup and Recovery SIG	Nov 14	1,011	337	33.3%	3	
Sway Workshop	Nov 12	1,011	341	33.7%	4	
Sale of Computers	Nov 13	1,011	366	36.2%	3	
Internet Email SIG	Nov 11	1,009	290	28.7%	6	0.6%
Voting Deadline	Nov 10	1,009	353	35%	26	2.6%
Win 10 User Accts Workshop	Nov 9	1,009	353	35%	17	1.7%
General Membership Meeting	Nov 7	1,001	383	38%	5	0.1%
Libre Office Writer	Nov 3	1,025	358	35%	28	2.7%
Android Devices SIG	Nov 6	963	241	25%	3	
November Events	Nov 2	968	319	35%	12	
Total Email Announcements		13,068				

WEB TEAM: (Robbin Owen)

Webpage/Website Support

- Ongoing changes to webpages/calendars for Class changes, SIGs, Workshops, Presentations, etc.
- “About Us” webpage – no change in status.
- Download and Links web pages – we continue to review/evaluate/update the categories and respective software, to ensure the relevance of same.
- Google Drive links/redirects issue – continued progress, 95+ percent completed.

Website/Link validation/testing

Mid–October testing/validation - performed by Paul Willemsen – no errors found.

Website MIS Project – no change in status.

Next CCSC Web Team meeting will be Saturday, 12/03/16.

OLD BUSINESS: Bob Heath would like to have Room C and D computers be interchangeable. The Board discussed whether Office should be bought and installed on Room C computers. **Jim Schulz made a motion to purchase Office Home and Student for Room C computers. Claudia Hinson seconded the motion. After a discussion, the motion was carried 5-3.** Office Professional or Home and Student will be installed on Teachers' Office computers, as needed. Room D computers were not included because they will be replaced this summer. Jim will work with Charley on room scheduling.

NEW BUSINESS: Bob Heath suggested that, since we are a smaller club now, we reduce the contribution to the RCSC to \$1,200 (~\$1/member). The Board agreed to his request. RCSC is holding a Discover Sun City Open House in Sundial on Wednesday, January 18. There is a 9-11 a.m. session and a 6-8 p.m. session. Claudia and Donna will cover the morning session; Bob and Virginia will cover the evening session.

There is confusion as to expiration of various items and various vendors with regard to our domain name, etc. The domain name is computerclubofsuncity. We own the domain name. We have a company that is the registrar, and there is a host. Bob, Charley, and Betty are going to contact vendor(s) to check into the costs, expiration dates, etc. Steve reminded them that he needs two accounts for mass emails.

The meeting was adjourned at 10:10 a.m. The next Board meeting will be held on Thursday, January 5, at 9 a.m.

Respectfully submitted:

Rose Damron, Secretary