

**COMPUTER CLUB OF SUN CITY
BOARD MEETING
JANUARY 5, 2017**

President Bob Heath called the meeting to order at 9 a.m.

PRESENT: Bob Heath, Gene Stashick, Claudia Hinson, Betty DeRentis, Steve Snedden, Jim Schulz, Charley Housler, and Donna Dempsey.

ABSENT: Virginia Geile and Robbin Owen

MINUTES: (Donna Dempsey) It was moved, seconded, and carried unanimously to dispense with the reading of last month's minutes, and to accept them as submitted.

PRESIDENT: (Bob Heath) Bob wanted to thank Rose Damron for her secretarial skills for the past year.

A check in the amount of \$1,000.00 was given to the club by Dick Dudden. It was also mentioned that the Damrons save stamps.

VICE PRESIDENT: (Gene Stashick) Total SIG attendance for 2016 has gone down from 2,276 to 957. Workshops totaled 876 for 2016.

TREASURER: (Betty DeRentis) The official Financial Reports for Year End has been submitted. Copies of the January report were distributed to the Board. There was discussion on Class Registration Fees having 80 cents, Jim reported that one member was short 20 cents for a class. Contributions under Expenses will be changed to read Contributions to RCSC. Discussion on printing fees, were they paid and why do they show up in Office Supplies. Office Supplies and Printing Services will be combined. Some expenses shouldn't need a separate account for a onetime expense during the year.

MEMBERSHIP: (Claudia Hinson) As of the end of December, we had 1,224 members. There were 968 club members and 29 visitors (including new members) in attendance last month with 24 days of activity. In December we processed 27 new members and 161 renewals. Renewals are up from last year, with 526 (43%) renewing for 2016 as opposed to 521 for 2015. Current membership is 1,224. Claudia will be mailing all those renewals not yet picked up at the end of February.

In January we will have new member sign-up on Monday, Wednesday, and Friday with at least two people working to sign up new members.

PROPERTY: (Charley Housler) No activities to report this month for A Room, B Room, E Room, and Teachers' Room. C and D Rooms imaged with Windows 10 version 1607.351 and we purchased 20 copies of Microsoft Office 2010, Home & Student and the image includes this install.

Other Projects: Hardware modifications to the Data Server and Bambi, the class lessons server, have been started and scheduled for completion in January.

Remember that Data Server is in testing mode at this time. A big thank you to all that helped in the testing this new server and its remote connection. Betty deserves a special thanks for all her testing, with Property's constant, surprising and sometimes unannounced changes.

EDUCATION: (Jim Schulz) The C101 class for this past week was about ½ full, Operating System and File Explorer classes for this month are full. Jim has cancelled an Excel class due to lack of interest. Jim is still looking for additional teachers.

MONITORS: (Virginia Geile) January is full and she is starting on February.

PUBLIC RELATIONS: (Steve Snedden)The Article that is to appear in the February issue of the Sun Views Magazine is ready to be submitted. If anyone has any last minute additions to the December Calendar, please email them to me (publicrelations@firstsuncity.com) in the next few days.

Mass Email Report

In December, we sent 14 emails. Here are the results for the month:

Topic of Email	Date	Sent	Opened	Bounced
Android Devices SIG	12/04	1030	249	3
Excel I and Excel II Classes	12/06	1026	238	2
Internet Email SIG and Sway WS	12/09	1026	297	26
Win 7 Start Menu WS	12/10	1026	243	20
Backup and Recovery SIG	12/11	1027	333	23
Genealogy SIG + Win 7 WS	12/10	1026	253	20
Android Beginners SIG	12/17	1014	243	2
Windows 10 WS (SIG?)	12/19	1013	316	2
14 Email Announcements		8214	2172	98

WEB TEAM: (Robbin Owen)

Webpage/website support

- Ongoing changes to webpages/calendars for Class changes, SIGs, Workshops, Presentations, etc.
- “About Us” webpage – the Web Team participated in substantial initial discussion about the current webpage, and how we wish to update the format. The Web Team is requested to provide their further thoughts, at their next meeting, and we will move forward with the design and implementation.
- Download and Links web pages – we continue review/evaluate/update the categories, and respective software, to ensure the relevance of same.
- Google Drive links/redirects issue – effort to archive and/or delete old SIG notes underway – we believe this will eliminate potential external link issues, in the future.

Website/Link validation/testing

- Mid–December testing/validation - performed by Paul Willemsen – no errors found.

Artifact repository – Renewed discussion about archival strategies and policies, including procedural and technical issues/matters.

Website MIS project – no progress - the Web Team member, that was spearheading this effort, has resigned from the Web Team and CCSC. We are reassessing our plans on how to continue with this project.

Next CCSC Web Team meeting will be Saturday, 01/07/17.

OLD BUSINESS: CCSC Board Officers (Bob, Donna, Gene, and Betty) are required to attend one of the mandatory Club Officer Training Sessions, either Thursday, January 19, at Sundial 2-4 p.m. or Tuesday, January 24, at Sun Dial 10 a.m. -12 noon. Bob and Gene will attend on Thursday the 19th ; Donna and Betty will attend on Tuesday the 24th.

RCSC will be sponsoring “Discover Sun City” on Wednesday, January 18, at Sundial Rec Center. Claudia and Donna will take the morning session 9-11 a.m.; Bob and Virginia will take the evening session 7-9 p.m.

We have reserved rooms for General Membership Meeting at Sundial West Hall on Friday, November 17, at 1 p.m. and at Fairway AZ Rooms 1 & 2 for our Appreciation Luncheon on Thursday, November 16, at noon.

NEW BUSINESS: Bob went over the new budget for 2017.

Bob made sure everyone had the 2018 Holiday Schedule with the Scheduled Club Closures.

Those having to sign the Credit Union signature card for 2017 meet at 9 a.m. sharp at the Credit Union next to Starbucks on Grand and 107th.

The meeting was adjourned at 9:46 a.m. The next meeting will be Thursday, February 2, at 9 a.m.

Respectfully submitted:

Donna Dempsey, Secretary