

**COMPUTER CLUB OF SUN CITY  
BOARD MEETING  
FEBRUARY 2, 2017**

President Bob Heath called the meeting to order at 8:56 a.m.

**PRESENT:** Bob Heath, Gene Stashick, Claudia Hinson, Betty DeRentis, Steve Snedden, Jim Schulz, Charley Housler, Virginia Geile, and Donna Dempsey

**ABSENT:** Robbin Owen

**MINUTES:** (Donna Dempsey) It was moved, seconded, and carried unanimously to dispense with the reading of last month's minutes, and to accept them as submitted.

**PRESIDENT:** (Bob Heath) CCSC Board Officers (Bob, Gene, Betty and Donna) attended a Club Officer Training Session, as required by RCSC.

**VICE PRESIDENT:** (Gene Stashick) SIG attendance for January was 153 and Workshop attendance was 50.

**TREASURER:** (Betty DeRentis) Income for the month of January totaled \$4,293 and expenses were \$1,101.32. Current bank balances are: Checking: \$4,935.10; Savings: \$26.22; and the Money Market Account: \$54,541.28.

**MEMBERSHIP:** (Claudia Hinson) As of the end of January, we have 1,275 members. There were 1,289 club members and 48 visitors (including new members) in attendance last month with 25 days of activity. We processed 45 new members and 109 renewals. Current membership is 1,275. Claudia mailed all the renewals not picked up at the Club. Claudia will be purging all members that have not renewed by the end of February.

For the next 2 months, we will be having new member sign-up on Monday, Wednesday, and Friday 9 to 10:30.

**PROPERTY:** (Charley Housler) No activities to report this month for A Room, B Room, D Room, E Room, and Teachers' Room. C Room the computers were imaged, and that image includes the newly purchased Office 2010 software. 20 licenses were procured, and 18 were installed for all 18 computers in that room. The remaining 2 licenses are installed on computers in the Tech room, and on the Windows 10 machine in the A room.

There was a firmware update released to modify the firmware in the Samsung SSDs in the C room computers. This firmware upgrade was successfully applied to all 18 machines.

**Administration:** Testing continued with the new Dataserver this month. Most of the issues have been resolved, and Property believes this system will be put into production some time in February. There will be more testing, as we continue to add functionality to the new server, and compare the testing results to the current production system.

Property again wants to thank everyone who participated in the testing phase; there is simply no way to build, test and deploy a new server without the help of those who are willing to help us with the testing.

Preliminary planning has begun for ordering and replacing the next group of PCs in the Club. Property welcomes any comments or questions regarding this purchase and replacement.

**EDUCATION:** (Jim Schulz) Computing 101 and Gmail classes were full in January. We still need instructors for new classes. There was a discussion on an evening Workshop, Betty is going to see when she could have one. Barb is having to send out aide requests 2 and 3 times a month, we are needing members to step up and help by being an aide.

**MONITORS:** (Virginia Geile) February's slots are full and she's working on March. Virginia mentioned that she has even had members call her to monitor. She will be considering having the monitor training earlier in the month, thus being able to use the new monitor's sooner.

**PUBLIC RELATIONS:** (Steve Snedden) Our annual article will be in the March Sun Views. Several corrections were to be made before sending it in on February 6.

### Mass Email Report

In January, we sent 10 emails. Here are the January results.

Topic of Email	Date	Sent	Opened	Bounced
Android Devices SIG	01/01	1012	329	3
Libre Office Writer	01/06	1045	315	6
Internet Email SIG	01/07	1045	400	4
Gmail Class	01/08	1040	328	16
Windows User Accounts	01/09	1038	300	22
Android Beginners SIG	01/13	1037	275	22
Backup and Recovery SIG	01/16	1030	341	19
Investors SIG cancelled	01/13	1030	215	0
Next Month's Events	01/18	1034	295	4
Windows SIG	01/21	1020	350	4
10 Email Announcements		10331	3148	100

**WEB TEAM:** (Robbin Owen)

1) Webpage/website support

- Ongoing changes to webpages/calendars for Class changes, SIGs, Workshops, Presentations, etc.
- “About Us” webpage – The Web Team has conceptualized a basic re-design, and a team member is proceeding to implement that design, utilizing of PowerPoint.
- Download and Links web pages – we continue review/evaluate/update the categories, and respective software, to ensure the relevance of same.
- Google Drive links/redirects issue – this effort was completed, with the deletion of old SIG notes that had links to Google Drive based document artifacts.

2) Website/Link validation/testing

- Mid-January testing/validation - performed by Paul Willemsen – no errors found.
- The Web Team is attempting to find, and subsequently utilize, software that can “crawl inside” of document artifacts and validate any/all hyperlinks found within (i.e. a document index that references individual SIG Notes documents).

3) Artifact repository – Effort continues in developing archival strategies and policies, including procedural and technical issues/matters. (In the future, this line item will be reported as “Archival Strategies and Policies”, which would include repository location and usage.)

4) Website MIS project – the Web Team member, that was spearheading this effort, and has resigned from the Web Team and CCSC, offered up the design and implementation artifacts that they had created. Otherwise, no further progress.

5) Next CCSC Web Team meeting will be Saturday, 03/04/17.

**OLD BUSINESS:** The Board reviewed our **2018** Holiday Schedule and made some date corrections.

**NEW BUSINESS:** There was discussion on the retention of records, most need to be kept 3 years. Bob is going to have individuals going over the files on the server and deleting old records. WBCC asked about a meeting and we are attempting to schedule a time

The meeting was adjourned at 10:08 a.m. The next meeting will be Thursday, March 2, at 9 a.m.

Respectfully submitted:

**Donna Dempsey**, Secretary