

COMPUTER CLUB OF SUN CITY
BOARD MEETING
July 6, 2017

President Robert Heath called the meeting to order at 8:55 a.m.

PRESENT: Robert Heath, Gene Stashick, Claudia Hinson, Jim Schulz, Charley Housler, Virginia Geile, Robbin Owen and Donna Dempsey

ABSENT: Betty DeRentis and Steve Snedden

MINUTES: (Donna Dempsey) It was moved, seconded, and carried unanimously to dispense with the reading of last month's minutes, and to accept them as submitted.

PRESIDENT: Myrna from RCSC sending various notes regarding taping things on the walls, setting up rooms for meetings, be specific with diagram of how you want the room set up. Be civil to the RCSC staff always. Also, they approved the purchase of new tables.

Bob will be gone from August 4 through September 14.

Jim announced he will be gone from August 1 through mid-August.

VICE PRESIDENT: (Gene Stashick) SIG attendance for June was 94 and Workshop attendance was 65. Gene would like the sign-up sheet to specify what it is for, class, sig or workshop.

TREASURER: (Betty DeRentis) Absent – Report submitted. Income for the month of June totaled \$328.00 and expenses were \$748.32. Current bank balances are: Checking: \$2,848.87; Savings: \$26.22; and the Money Market Account: \$42,601.76. There was discussion on the increase in the copier expense between the first 4 months and the last 2 months.

MEMBERSHIP: (Claudia Hinson) As of the end of June we have 988 members. There were 599 club members and 9 visitors (including new members) in attendance last month with 26 days of activity. We processed 9 new members and 1 renewal. Current membership is 988. July through August, we will have New Member Sign-up on Wednesdays.

PROPERTY: (Charley Housler)

No activities to report this month for A and B Rooms and the Teachers' Room.

The C Room: A new Creators' Update Image was created, tested and deployed. There was an issue with the activation of Office 2010, the issue was resolved by receiving a new code from the seller, Office 10 is now activated on all machines.

The D Room computers have the Creators' Update installed and is reported stable.

The Sun City Firemen have been scheduled to hold a training session in the Club the week of September 11. Currently, they are scheduled to occupy the D Room.

The E Room computers have been upgraded and the Creators' Upgrade has been installed on one

machine, and it was successfully imaged to the remaining 5.

Administration: Normal preventive maintenance continues to be conducted in the Tech Room.

Excess tables will be offered to Myrna first and if she doesn't want them we will dispose of them.

EDUCATION: (Jim Schulz) Jim reported that there is no Computer 101 class in July or August. Bob Heath has 2 signed up for his Operating class in July. Betty will not have any classes in July and August, she will have 1 Windows 10 workshop in July.

MONITORS: (Virginia Geile) Virginia has July covered and is working on August.

PUBLIC RELATIONS: (Steve Snedden) Absent – no report.

WEB TEAM: (Robbin Owen)

1) Webpage/website support

- Ongoing changes to webpages/calendars for Class changes, SIGs, Workshops, Presentations, etc.
- “About Us” webpage – The re-design of this page, utilizing of PowerPoint, is near completion. We have some additional effort to clean up the audio track of the voice over of the narrative.
- Download and Links web pages – we have completed a rather exhaustive effort to clean up, and bring up-to-date, these pages. We will continue to review/evaluate/update the categories, and respective software, to ensure the relevance of same.

2) Website/Link validation/testing

- Mid-June testing/validation - performed by Paul Willemsen – no errors found.
- The Web Team continues to investigate the means to “crawl inside” of document artifacts and validate any/all hyperlinks found within (i.e. a document index that references individual SIG Notes documents).

3) Archival Strategies and Policies – Effort continues in developing archival strategies and policies, including procedural and technical issues/matters.

4) Website MIS project – no further progress.

5) Next CCSC Web Team meeting will be Saturday, 08/05/17.

OLD BUSINESS: Cleanup of Data Server files-we will come back to this at our October board meeting a reminder will be sent out in September.

Donna had a question on finding Star Awards for recipients from 2002 through 2015, Bob said he would check it out further.

NEW BUSINESS:

Konica Lease – It was voted on to lease the new copier, savings us \$218.67 a month (motion was made by Jim Schulz and 2nd by Gene Stashick). Bob checked to see if the new monthly cost of \$268.74 includes toner and if the machine staples, it does.

2 Teacher Room Computers – It was voted on to purchase 2 Windows 10 Home Computers for the Teacher Room not to exceed \$2,000.00, (motion was made Gene Stashick and 2nd by Claudia Hinson).

Teachers password change – the new password will be emailed out to only those that need it and should not be given to anyone else, the change starts Friday July 7th. If anyone has a problem get a hold of Charley or Bob.

Phone Messages – Claudia has requested the answering machine message be changed to include the hours the club is open and to please “Call Back”.

Bob suggested the message state “The current hours the club is open and to check our Webpage”.

Bob will change the answering machine message.

1 October as grace period start date – New people coming in can join September 1 instead of waiting till November 1. Mailing of renewal forms will not change.

The meeting was adjourned at 9:50 a.m. the next meeting will be determined later.

Respectfully submitted:

Donna Dempsey, Secretary